

## **AGENDA**

### **CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS**

**Thursday, April 23, 2009 at 9:30 AM**

Department of Public Health  
410 Capitol Avenue, Hartford, CT  
Conference F – Second Floor

#### **CALL TO ORDER**

##### **I. MINUTES**

Review and approval of the minutes from the January 27, 2009 meeting.

##### **II. CHAIR UPDATES/CORRESPONDENCE**

##### **III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

- A. Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation
- B. Investigations Update  
*Gary Griffin, Investigations Supervisor, DPH*

##### **IV. NEW BUSINESS**

###### **Memoranda of Decision**

- Michelle Balzano - Petition No. 2005-1209-030-016
- SCI Connecticut Funeral Service  
*d.b.a. Leo Gallagher & Son Funeral Home* - Petition No. 2005- 1209-056-021

##### **V. OLD BUSINESS**

Kevin Riley, Hartford Trade Service – Petition No. 2006-0427-056-00  
Colonial Funeral Home – Petition No. 2005-0927-056-015  
Paul Moraski – Petition No. 2005-0927-030-013

##### **VI. LEGAL OFFICE BUSINESS**

#### **ADJOURN**

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on January 27, 2009 at the Department of Public Health Complex, 410 Capitol Avenue, Hartford, Connecticut in Conference Room A/B, Cafeteria Building,

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**BOARD MEMBERS PRESENT:** Celia Pinzi, Embalmer – Chairperson  
James Donohue  
Peter Hansen, Embalmer  
Daniel P. Jowdy, Embalmer  
John B. Sterry, Jr.

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Jeffrey A. Kardys, Board Liaison  
Gary Griffin, DPH  
Diane Wilan, Staff Attorney, DPH

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Chairperson Celia Pinzi called the meeting to order at 9:38 a.m.

**I. MINUTES**

The minutes from the December 2, 2008 meeting were reviewed. Mr. Sterry made a motion, seconded by Mr. Hansen, to approve the minutes. The motion passed.

**II. CHAIR UPDATES**

- Electronic Death Certificates may be available by October 2009.
- Lupoli Funereal Home – This establishment has closed. The inspection certificate expired on June 2008 and has not been renewed. The State of Connecticut, Department of Consumer Protection is investigating this home to determine if there are any problems with pre-need funeral contracts. The Department of Public Health will also review this matter.

**III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

Proposed Legislation for 2009

Jennifer Filippone, Section Chief, Office of Practitioner Licensing and Investigation, Department of Public Health reported on proposed legislation.

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are 10 cases currently in various stages of investigation by the Department. 4 additional cases have been referred to the Department's Legal Office for further review.

**IV. NEW BUSINESS**

Hartford Trade Service – Petition No. 2006-0427-056-00

The Board reviewed a request from Kevin Riley in which he asks for a payment schedule of \$250.00/month to pay the \$10,000.00 civil penalty ordered pursuant to the December 2, 2008 Memorandum of Decision.

Ms. Pinzi made a motion seconded by Mr. Sterry to allow payment of the civil penalty pursuant to the following schedule:

- \$2500.00 due February 2, 2009
- \$2500.00 due April 1, 2009
- \$2500.00 due May 1, 2009
- \$2500.00 due July 1, 2009

The motion passed unanimously.

**V. ADJOURNMENT**

Mr. Sterry made a motion, seconded by Mr. Jowdy, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Celia Pinzi, Chairperson  
Board of Examiners of Embalmers and Funeral Directors